



U.P. ARCHITECTS ASSOCIATION[®]

Regd. under the Societies Registration (Uttar Pradesh Amendment) Act, 1975 since 1987.

📍 A2304, Charms Castel, Raj Nagar Extension, Ghaziabad-201017 ✉ info@uparchitects.org 🌐 www.uparchitects.org

PATRON

Ar. Yogesh Chandra
Ghaziabad
(+91-9897177196)

I.P.P.

Ar. Jagesh Kumar
Meerut
(+91-9837393793)

VICE PRESIDENT

Ar. Ankur Bansal
Meerut
(+91-9837081156)

Ar. N. K. Sharma
Ghaziabad
(+91-9810200635)

Ar. Vinayak Gupta
Moradabad
(+91-9359438900)

Ar. Ashwani Shiromani
Agra
(+91-9759658915)

TREASURER

Ar. S.K. Gautam
Ghaziabad
(+91-9717303330)

JOINT SECRETARY

Ar. Vipin Goel
Mathura
(+91-8755422111)

CO-ORDINATOR

Ar. Chirag Gupta
Meerut
(+91-8923712131)

PRESIDENT

AR. ANKIT AGARWAL

1st Floor, S2S, Nirmal Arcade 47,
Garh Road, Meerut-250002

Mob.: +91-9997847510

President@uparchitects.org

GENERAL SECRETARY

AR. AKSHAT GARG

144, Prakash Enclave,
Kanth Road, Moradabad-244001

Mob.: +91-9927208888

Email: generalsecretary@uparchitects.org

UPAA/D/2026/L-316

Date: 3rd June, 2026

To,
The Chief Town & Country Planner,
Town & Country Planning Department,
Government of Uttar Pradesh.

**Subject: Request for Grant of EMD Exemption to MSME-Registered
Small Scale Enterprises for Tender ID: 2026_TACPD_1149801_1**

Reference: Tender for "Formulation of GIS Based Master Plans of Class-II
Towns with Population of 50,000-99,999" dated 18.05.2026.

Respected Sir/Madam,

We respectfully wish to draw your kind attention to the above-mentioned tender.

Several architectural, planning, consultancy, and allied professional firms registered as Micro, Small and Medium Enterprises (MSMEs) are interested in participating in this important tender. These firms are professionally competent and possess the technical expertise required for undertaking such projects; however, many of them operate as small-scale enterprises and are eligible for various procurement benefits extended by the Government of India and State Governments from time to time.

In view of the policy initiatives aimed at promoting participation of MSMEs in public procurement, we respectfully request your good office to consider granting exemption from the submission of Earnest Money Deposit (EMD) to eligible MSME-registered enterprises for the aforesaid tender.

We would also like to bring to your kind notice that the tender requires an EMD of ₹1,40,000 for each city. Since one cluster comprises four cities, the

For U.P. ARCHITECTS ASSOCIATION

PRESIDENT

total EMD requirement for participation in a single cluster amounts to ₹5,60,000. For many MSME firms, this represents a substantial financial burden, which may result in participation being largely limited to bigger firms and multinational companies (MNCs), while discouraging otherwise qualified and capable MSME enterprises from participating in the bidding process. Granting EMD exemption to eligible MSME enterprises would significantly ease this financial constraint and enable broader participation by small-scale professional firms.

Similarly, we would also like to submit that, in order to encourage greater participation of MSME firms, the maximum turnover requirement for a cluster may kindly be restricted to ₹1 crore, considering the combined turnover of all constituent firms within the cluster. This would ensure a level playing field for small and emerging professional enterprises while maintaining adequate technical and financial capacity for successful project execution.

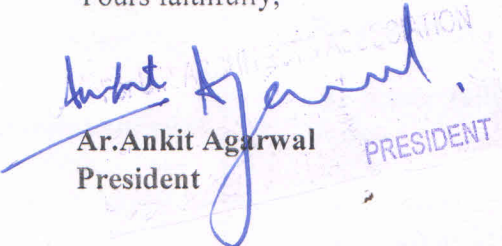
Such a consideration would encourage wider participation of qualified professional firms, promote healthy competition, and support the growth of small and emerging enterprises in the planning and infrastructure sector, while ensuring that the objectives of the tender are effectively achieved.

We sincerely hope that your esteemed department will consider this request favorably in the larger interest of promoting MSME participation in government projects.

We shall be grateful for your kind consideration and a positive response.

Thanking you.

Yours faithfully,


Ar. Ankit Agarwal
President

PRESIDENT

Copy to: Principal Secretary, Housing and Urban Planning Department (Govt. of U.P.)